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1. USE OF ACTIVATION KEY CODE

You have received the activation key code from Campus ICT. Use it within 24 hours to activate a local system administrator into your own use. Act this way:

- 1a) Use the secondary mouse button and click the orange *Centero* shortcut in taskbar.
 - If the icon is not visible, click Show hidden icons button:
- 1b) Choose CARILLON.
- 1c) Click Request password.

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	Settings					NNR.	IIU.TI	
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~	Exit			8			iows	Enterprise
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1d) If you do not have administrator's key code yet, fill in the application form: <u>university</u> and <u>Oamk</u>. The process can last for several working days. Click *Next* to find the name of the workstation needed in the application.

When you are having a key code, continue by clicking *Next*.



- 1e) Enter the key code (20 characters) which you got and
- 1f) click Next.



- 1g) The local administrator has been activated. You see the following information on the interleaf *3. Information:*
 - Validity of the administrator account
 - The form of the account is .\tempadmin
 Write it down.
 - The password for the administrator is created by the system, 8 characters.

- Write down the password, because after this you cannot check it any more anywhere.

After writing down both the account name and the password, click *Close*.

1. Welcome	2. Insert key	3. Information
Login informati	on (expires at 28.4.2016.1.	3:34:07)
User name:	.\tempadmin	
Password:	qhvzhT3!	
1	Johot 22122	
	he is reached, when using this k	our computer name as
used until expire th you are logging on domain.	to the local computer so select y	
used until expire til you are logging on domain.	to the local computer so select y	Close

1h) Close the notification by clicking Yes.



When the system administrator account has been activated once, it is valid for the time that has been defined in advance. If you need extra time in case the account is not valid any more, please contact Campus ICT support.

After the activation, you may run an individual application with administrator rights. Run only those applications for which the administrator rights have been granted.

2. RUN AN APPLICATION AS AN ADMINISTRATOR

2a) Use the secondary mouse button and click on the execution file (not on a shortcut) which you want to run.

🚰 wabroig.exe	14.7.2009 4:14	Application	64 KB			
2b) Choose a command Run as adminis Suorita järjestelmänvalvojana.	Open Run as administrat Pin to Taskbar Pin to Start Menu Remove from this Properties	or 2b list				
2c) Write the administrator's account in the field User name: .\tempadmin and the password which you wrote down during the activation.	 User Account Control Do you want to allow the following program to make changes to this computer? Program name: Adobe Acrobat Verified publisher: Adobe Systems, Incorporated File origin: Hard drive on this computer 					
2d) Click <i>Yes</i> .	To continue, type an administrator	password, and then click Yes.	No			